



Admission  
Arrangements  
for  
Sixth Form  
2013-2014

Joseph  
Rowntree  
School



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## Introduction

- 1 The City of York Council is the Admissions Authority for Joseph Rowntree School and is therefore responsible for the admission of students into the sixth form. The City of York Council has, however, delegated the responsibility for the administration of admissions to the sixth form to the Headteacher of the school, and so any queries regarding sixth form admissions should be directed to the school.
- 2 The capacity for the sixth form is 300.

## A Admission to the sixth form

- 1 Admission to the sixth form will be from:
    - (a) students on roll in Year 11 at Joseph Rowntree School; and
    - (b) external applicant students not attending Joseph Rowntree School.
  - 2 Joseph Rowntree School will admit 40 external applicant students into the sixth form each year.
  - 3 Both students on roll in Year 11 at Joseph Rowntree School, and external applicants are required to apply for a place in the sixth form.
  - 4 The same entry requirements for admission to the sixth form will apply for students on roll in Year 11 at Joseph Rowntree School and external applicants.
  - 5 Students will be admitted into the sixth form at the start of the Autumn Term in each school year, although there may be some occasions when students transfer during an academic year.
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## B Minimum entry requirements

All students seeking admission to the sixth form must have a minimum average point score of 38 at GCSE. In addition students should refer to the course information for the minimum grades preferred in each subject.

## C Oversubscription criteria

Where the number of eligible external applicants for a course of study exceeds the places available, then admission will be determined in accordance with the following priority of admission criteria:

1. Students looked after by the authority;
2. Students who live within the catchment area normally served by Joseph Rowntree School;
3. Students considered by Joseph Rowntree School to have exceptional social or medical needs which relate to Joseph Rowntree School;
4. Students with siblings at Joseph Rowntree School in September 2013. Siblings are defined as brothers or sisters living in the same house, as their primary place of residence (including half- and step-brothers or sisters);
5. Students who live closest to Joseph Rowntree School using the nearest available safe walking route. Distances are measured from the home address to the entrance of the school using the LA's GIS mapping system.

The number of students who have applied for each course will need to be taken into account, meaning that extra students can sometimes be accommodated over the admission number if the student's chosen course is not full.

## D Appeals

Any student refused the offer of a place in the sixth form has the right of appeal to an independent appeals panel.

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## E False Information

Where the School has made the offer of a place in the sixth form on the basis of a fraudulent or intentionally misleading information, which has effectively denied a place in the sixth form to a pupil with a stronger claim, the offer of a place will be withdrawn.

## F Late Applications

Late applications will be considered up to the end of the second full week of the Autumn Term 2013.

## G Timetable for admission

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|---|----------------|
| 1. Students complete application                                  | December 2012  |
| 2. School accepts application and this is communicated to parents | December 2012  |
| 3. Application processed  | February 2013  |
| 4. GCSE results published   | August 2013    |
| 5. Admission confirmed or refused                                 | August 2013    |
| 6. Independent appeals  | September 2013 |

NB: Students can apply up to the start of the courses but it is helpful to receive early applications as above.

Address for correspondence:

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